

- Value Education: Environmental ethics.
- Environmental communication and public awareness, case studies.

(6 lectures)

Unit 8: Field work

- Visit to an area to document environmental assets river/ forest/ grassland/ hill/mountain.
- Visit to a local polluted site-Urban/Rural/Industrial/Agricultural
- Study of common plants, insects, birds.
- Study of simple ecosystems-pond, river, hill slopes, etc.

(Equal to 5 lectures)

6. Amendments to Appendix II to Ordinance V(2) and VII, and to all other relevant Ordinances of the University relating to the syllabi/scheme of examinations of M.Com. (Master of Commerce). (Page No. 107 of the University Calendar Volume II (1989) (E.C. 19.7.2014).

Replace the existing with the following:-

M.Com. Programme

AFFILIATION

The programme shall be governed by the Department of Commerce, Faculty of Commerce and Business, University of Delhi, Delhi- 110007

Programme Structure

The M. Com Programme is divided into two parts as under. Each Part will consist of two semesters.

| | | Semester | Semester |
|---------|-------------|--------------|-------------|
| Part- I | First Year | Semester I | Semester II |
| Part-II | Second Year | Semester III | Semester IV |

*There will be 4 lecture hours of teaching per week for each paper

*Duration of examination of each paper shall be 3 hours.

*Each paper will be of 100 marks out of which 70 marks shall be allocated for semester examination and 30 marks for internal assessment.

The schedule of papers prescribed for various semesters shall be as follows:

Part I: Semester I

| PAPERS | | Marks | | Total Marks | Duration (Hrs.) | Credit (Hrs.) |
|--------------|-------------------------------------|---------|---------------------|-------------|-----------------|---------------|
| Paper No. | Title | Written | Internal Assessment | | | |
| 4101 | Business Statistics | 70 | 30 | 100 | 3 | 4 |
| 4102 | Managerial Economics | 70 | 30 | 100 | 3 | 4 |
| 4103 | Managerial Accounting | 70 | 30 | 100 | 3 | 4 |
| 4104 | Financial Planning | 70 | 30 | 100 | 3 | 4 |
| 4105 | Organisational Theory and Behaviour | 70 | 30 | 100 | 3 | 4 |
| TOTAL | | | | 500 | | 20 |

Part I: Semester II

| PAPERS | | Marks | | Total Marks | Duration (Hrs.) | Credit (Hrs.) |
|--------------|--------------------------------------|---------|---------------------|-------------|-----------------|---------------|
| Paper No. | Title | Written | Internal Assessment | | | |
| 4201 | Quantitative Techniques for Business | 70 | 30 | 100 | 3 | 4 |
| 4202 | Financial management and Policy | 70 | 30 | 100 | 3 | 4 |
| 4203 | Marketing Management | 70 | 30 | 100 | 3 | 4 |
| 4204 | Legal Aspects of Business | 70 | 30 | 100 | 3 | 4 |
| 4205 | International Business | 70 | 30 | 100 | 3 | 4 |
| TOTAL | | | | 500 | | 20 |

Part II: Semester III

| PAPERS | | Marks | | Total Marks | Duration (Hrs.) | Credit (Hrs.) |
|--------------|-----------------------------|---------|---------------------|-------------|-----------------|---------------|
| Paper No. | Title | Written | Internal Assessment | | | |
| 4301 | Global Strategic Management | 70 | 30 | 100 | 3 | 4 |
| 4302 | Entrepreneurship | 70 | 30 | 100 | 3 | 4 |
| ----- | Major Group (Paper 1) | 70 | 30 | 100 | 3 | 4 |
| ----- | Major Group (Paper 2) | 70 | 30 | 100 | 3 | 4 |
| ----- | Minor Group (Paper 1) | 70 | 30 | 100 | 3 | 4 |
| TOTAL | | | | 500 | | 20 |

Part II: Semester IV

| PAPERS | | Marks | | Total Marks | Duration (Hrs.) | Credit (Hrs.) |
|----------------------------------|--|---------|---------------------|-------------|-----------------|---------------|
| Paper No. | Title | Written | Internal Assessment | | | |
| 4401 | Corporate Governance, Ethics and Social Responsibility of Business | 70 | 30 | 100 | 3 | 4 |
| 4402 | Business Research | 70 | 30 | 100 | 3 | 4 |
| ----- | Major Group (Paper 3) | 70 | 30 | 100 | 3 | 4 |
| ----- | Major Group (Paper 4) | 70 | 30 | 100 | 3 | 4 |
| ----- | Minor Group (Paper 2) | 70 | 30 | 100 | 3 | 4 |
| TOTAL | | | | 500 | | 20 |
| GRAND TOTAL (4 Semesters) | | | | 2000 | | 80 |

Elective Groups

Two groups (one Major and one Minor) from the available electives are to be selected at the commencement of M. Com. Part II - Semester III.

Notes:

1. The elective groups in the Semester IV will remain the same as the ones selected in Semester III.
2. Once a group has been selected, no change in selected groups will be allowed later.
3. While the first two papers of selected major group and first paper of selected minor group will be taught in Semester III, the next two papers of selected major group and second paper of selected minor group will be taught in Semester IV.

List of Elective Groups

The Department will announce in the beginning of the respective semester, the list of elective groups which will be offered during the semester depending upon the availability of faculty members and the demand of electives.

Group A: Finance

- Paper MJ301: Financial Institutions and Markets ✓
- Paper MJ302: Security Analysis and Portfolio Management ✓
- Paper MJ403: International Financial System
- Paper MJ404: International Financial Management

Group B: Marketing

- Paper MJ311: International Marketing ✓
- Paper MJ312: Advertising and Sales Management ✓
- Paper MJ413: Consumer Behaviour

- Paper MJ414: Supply Chain Management and Logistics

Group C: Human Resource Management

Paper MJ321: Human Resource Development ✓

Paper MJ322: Management of industrial Relations ✓

Paper MJ423: Strategic Human Resource Management

Paper MJ424: Compensation Management and Employee Welfare Laws

Minor Groups

Group A: Taxation

Paper MN331: Principles and Practice of Taxation and Indian Tax System ✓

Paper MN432: Corporate Tax Structure and Planning

Group E: Law

Paper MN341: Corporate Law ✓

Paper MN442: Industrial Law

Group C: Accounting

Paper MN351: Strategic Cost Management ✓

- Paper MN452: Accounting Theory and Financial Reporting

Group D: International Business

Paper MN361: India's Foreign Trade and Investment ✓

Paper MN462: Management of International Business Operation

Teaching

The faculty of the Department is primarily responsible for organizing lecture work for M.Com. The instructions related to tutorials are provided by the respective registering units under the overall guidance of the Department. Faculty from some other Departments and constituent colleges are also associated with lecture and tutorial work in the Department.

Scheme of Examinations

1. English shall be the medium of instruction and examination.
2. Examinations shall be conducted at the end of each Semester as per the Academic Calendar notified by the University of Delhi.
3. The system of evaluation shall be as follows:
 - 3.1 Each paper will carry 100 marks, of which 30 marks shall be reserved for internal assessment based on a combination of tutorials, classroom participation, project work, seminar, term papers, tests, and attendance. The weightage given to each

of these components in a combination shall be decided and announced at the beginning of the semester by the Department in consultation with the teachers. The system so decided will be communicated by the Department to respective colleges.

- 3.2 The remaining 70 marks in each paper shall be awarded on the basis of a written examination at the end of each semester. The duration of written examination for each paper shall be three hours.
4. Examinations for courses shall be conducted only in the respective odd and even Semesters as per the Scheme of Examinations. Regular as well as ex-students shall be permitted to appear/reappear/improve in courses of Odd Semesters only at the end of Odd Semester and courses of Even Semesters only at the end of Even Semesters.

❖ Pass Percentage & Promotion Criteria

- 79 a. The minimum marks required to pass any paper in a semester shall be 40% in each paper and 40% in aggregate of a semester.

However, a candidate who has secured the minimum marks to pass in each paper but has not secured the minimum marks to pass in aggregate may reappear in any of the paper/s of his choice in the concerned semester in order to be able to secure the minimum marks prescribed to pass the semester in aggregate.

No student would be allowed to avail of more than 3 chances to pass any paper inclusive of first attempt.

- b. **Semester to Semester Promotion:** Students shall be required to fulfill the Part to Part promotion criteria. Within the same Part, students shall be allowed to be promoted from a semester to the next semester, provided he/she has passed at least half of the courses of the current semester.

Part-I to Part-II Promotion: Admission to Part- II of the Programme shall be open to only those students who have successfully passed at least 75% papers offered for the Part-I courses comprising of I and II Semester taken together. However, he/she will have to clear the remaining papers while studying in the 2nd year of the programme.

- c. Students who do not fulfill the promotion criteria (c) above shall be declared failed in the Part concerned. However, they shall have the option to retain the marks in the papers in which they have secured Pass marks as per Clause (a) above.
- d. A student who has to reappear in a paper prescribed for Semester I/III may do so only in the odd Semester examinations to be held in November/December. A student who has to reappear in a paper prescribed for Semester II/IV may do so only in the even Semester examinations to be held in April/May.

❖ **Division Criteria**

Successful candidates will be classified on the basis of the combined results of Part-I and Part-II examinations as follows:

Candidates securing 60% and above: I Division

Candidates securing 50% or more but less than 60%: II Division

Candidates securing 40% or more but less than 50%: III Division

❖ **Span Period**

No student shall be admitted as a candidate for the examination for any of the Parts/Semesters after the lapse of four years from the date of admission to the Part-I/Semester-I of the M. Com. Programme.

❖ **Attendance Requirement**

Attendance in tutorials, seminars etc. arranged by the Department/ College from time to time, is mandatory according to the Internal Assessment requirement as per University rules.

Guidelines for Award of Internal Assessment Marks for the M.Com. course (Semester)

As per the decision of Department Council meeting held on 27th July, 2009, the following are the guidelines for the award of Internal Assessment marks to the students admitted to M.Com. Semester-based Course Scheme:-

- ❖ For each paper, there are 30 marks allocated for internal assessment and 70 marks for the Annual Examination. Out of 30 marks allocated for internal assessment for each paper:
 - 20 marks are to be assigned for class test
 - 5 marks are to be assigned for assignment
 - 5 marks are to be assigned for attendance

- ❖ A class test of 20 marks in each paper will be conducted by the teachers teaching the paper at the Department of Commerce. The date and time of the class test will be notified to the students by the respective teachers-in-charge of (M.Com) course at the Department of Commerce.

- ❖ Five marks are to be awarded for assignment based work by the college/institution where the students are enrolled. The marks to be awarded on the basis of student's performance in any one or combination of assignments/activities such as presentation, participation in seminar/workshop, case study discussion, and submission of written assignments as part of their continuous evaluation. The composition of assignments/activities for each paper will be decided by the concerned college/ institution in advance and will be notified to the students.

- ❖ Five marks are to be awarded for attendance in the assignment/activities mentioned above by the college/institution where students are enrolled. The marks shall be awarded on the basis of existing norms for award of marks for attendance as per the Internal Assessment Scheme of University. The marks for attendance shall be as follows:

| | |
|-------------------------------------|---------|
| (i) More than 67% but less than 70% | 1 Marks |
| (ii) 70% or more but less than 75% | 2 Marks |
| (iii) 75% or more but less than 80% | 3 Marks |
| (iv) 80% or more but less than 85% | 4 Marks |
| (v) 85% and above | 5 Marks |